Confidential Letter of Recommendation for Graduate Admission Drexel eLearning

Instructions to the Applicant:

Complete the top portion of this form and give it to the person providing your recommendation together with a self-addressed envelope. Enclose the sealed recommendation letter envelope with your application package.

Applicant's Name

_____ _____--_____--_____

Last First Middle Initial Social Security Number

_____ Date of Birth_____

Program Code Term for which you are applying Month Day Year

I have submitted an application for graduate admission to Drexel University. I understand that this recommendation is confidential and will not be released either to myself or a third party, and will be used only in the evaluation of my application.

_____ _____

Signature of Applicant Date

Instructions to Respondent:

Please write a short narrative below. (Continue on other side if more space is required, or please feel free to use your own letterhead in place of this form.) This letter will serve as an additional credential for the Admissions Committee to judge the applicant qualitatively. We are particularly interested in skills you have observed that would have a strong bearing on the applicant's success in graduate school. In addition, please complete the chart below, indicating your impressions.

Narrative:

Based on your experience and knowledge of the applicant, please rate the categories below from 1 (poor) to 5 (excellent). If you do not have a rating for any category, please place a check mark (or "x") in the box under "Unable to Assess."

	5 – Excellent	4 – Above Average	3 – Average	2 – Below Average	1 – Poor	Unable to Assess
Analytical Ability	5	4	3	2	1	
Writing Skills	5	4	3	2	1	
Verbal Communication Skills	5	4	3	2	1	
Experimental Ability	5	4	3	2	1	
Initiative	5	4	3	2	1	
Leadership Ability	5	4	3	2	1	
Intellectual Skills	5	4	3	2	1	
Maturity	5	4	3	2	1	
Overall Academic Potential	5	4	3	2	1	

Name, Title, and Institutional Affiliation_____

Address_____

_____ _____

Signature Date